

NCRA Midyear Conference

Program Agenda
Thursday, April 10
Friday, April 11
Saturday, April 12
Sunday, April 13
Special Programs
Tech Courtyard
CMRS Program
NCRF FUNdraisers
General Information
Hotel & Travel Info
New York Info
Registration
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[Program Schedule](#)

[Saturday, April 12](#)

8 a.m. - 9 a.m.
Concurrent Seminars (.1 CEUs)

17 - Litigation Support Workshop - Summation
Powerful evidence typically consists of combinations of testimony and documents from disparate sources. The computer becomes the litigator's greatest ally. Learn how to hook up to your clients using Summation software and troubleshoot when necessary. Hear how your clients put this powerful tool to use and how you can help.

Paul Thompson, VP Sales and Marketing, Summation Legal Technologies, Inc.

18 - MS Word - Tips and Hints for the Intermediate to Advanced User
Microsoft Word is a powerful word processing program that you can use to efficiently create and modify many types of documents. Hear the latest in formatting, mail merge, envelopes and labels, creating outlines, databases, importing graphics and objects, character formats, macros, Internet tools, and other features to help you succeed as a reporter or firm owner.

Rick Harle, Chubb Institute

19 - Steno Swap I
Learn when and how you should use a brief form to improve editing time and/or write cleaner, faster realtime to make your job easier and more profitable. Build your dictionary with incredible, time-tested briefs and techniques and have fun as you learn from and share with your colleagues in the profession. Topics include stating and spelling your name, formatting on the fly, plea agreements, street drugs, firearms, criminal briefs, and labor law to name a few. See #43, StenoSwap with different topics.

Moderators: Melanie Humphrey-Sonntag, FAPR, RDR, CRR; Gary Sonntag, FAPR, RDR

20 - Realtime Clinic -- for Newbies
For those who have never tried it before, start your realtime day with the right training. Get yourself plugged in, juiced up and ready to run. Learn the basic realtime hook-up, troubleshooting, first steps in writing, and let the

[CMRS](#)

Owners & Managers:
Sharpen your management
skills by participating in the
CMRS Cert. Program.

realtime commence.

Cecilee Wilson, RMR, CRR, NCRA Director

9:15 a.m. - 10:15 a.m.

Concurrent Seminars (.1 CEUs)

21 - Realtime Clinic - Conflict Resolution Strategies

Trying to {^break ^brake} {^your ^you're} conflicts? Come to this one-hour Realtime Clinic session dedicated to homophone conflict resolution strategies. This session is designed for beginner or intermediate realtime reporters who have homophone conflicts of any sort in their current system of writing. You are invited but not required to bring your steno machine and laptop computer.

Lisa V. Feissner, RDR, CRR

22 - Litigation Support Workshop - RealLegal Binder

This award-winning evidence management software is based on the popular RealLegal E-Transcript format. Discover RealLegal Binder's realtime features that augment its intuitive searching, annotating, reporting, exhibit-linking, and online sharing. Learn how the RealLegal Binder auto-configuration simplifies realtime hook-ups for you, and how attorneys AutoMark and QuickMark while connected in realtime.

Rebecca A. Askew, Esq., Associate General Counsel, RealLegal

23 - Your Image Is ...

... your most powerful communication tool. It informs the world who you are and who you would like to be. Your image should reflect your highest level of achievement, experience and grace. In this seminar you will learn how to cultivate your image deliberately and strategically. Our speaker, a professional image and etiquette consultant and trainer who currently serves as the President of the Executive Board of the Association of Image Consultants International, is also a faculty member of the Image Consultant Certification Program at the Fashion Institute of Technology and author of IMAGE MATTERS! First Steps on the Journey to Your Best Self.

Lauren Solomon, AICI, CIP, President, Strategic i Image Consulting

24 - CART in the University Setting

This entertaining and informative seminar follows a Court Reporter as she enters the world of CART in the educational sphere. It highlights the work, the ethics, the challenges, and the pleasures of working with students who are hard of hearing. You'll receive tips on getting started, and, best of all, you'll learn the secrets of realtime writing skills that, once mastered, will make you a pro!

Alan Schweitzer, RPR

10:30 a.m. - 11:30 a.m.

Concurrent Seminars (.1 CEUs)

25 - Realtime Clinic - Eliminating Word Boundary Errors

If word boundary problems add minutes or hours to your editing or cause confusing (and sometimes amusing) translations, now is the time to learn the most effective methods for eliminating those problems. Learn the theory behind prefix and suffix use and methods for writing prefixes and suffixes without creating conflicts. You are invited but not required to bring your steno machine and laptop computer.

Lisa V. Feissner, RDR, CRR

26 - Stress Management Through Aromatherapy

Take a deep breath and discover how nature's magical scents from plants and flowers can be used to reduce stress, calm, revitalize, energize and stimulate your mind, body and spirit. You will experience the scents of Lavender, Chamomile, Ylang Ylang, Bergamot, Frankincense, Jasmine and more. You will learn how to use these scents in misters, diffusers and skin applications for your home, office or sacred space.

Lillian M. Freiler, RPR

27 - Writing Paperless

Wow! Can you imagine? No paper. What a radical concept. Everyone has been talking about paperless courtrooms, paperless offices, paperless environments -- but a paperless record? This panel will discuss the issues you should consider from the practical day-to-day performance of writing without paper, backing up of your electronic files, and of course, general ethical concerns. Will this become the SOP of court reporters? What do you think?

Moderator: William E. Weber, RPR, NCRA Immediate Past President.

Panelists: Vicki Akenhead-Ruiz, FAPR, RPR, CMRS; Ron Cope, RPR, CRR; Vickie Main, Stenograph, L.L.C.

28 - Improving Your Outlook: E-Mail Can Be Fun! Part I.

Outlook and Outlook Express are powerful systems, and most people have one or the other on their computers - but use only a fraction of the features. This two-part seminar will begin with connection choices, setting up a home network, and tips on selecting the best ISP type for your needs. Learn how to manage your contacts and incoming messages, find out how to identify and combat viruses, spam and junk mail. Learn how to identify email hoaxes and not embarrass yourself by passing them on. Learn how to attach files to your e-mail, e-mail etiquette, using add-ons and where to download them, using Word for your email editor, compacting and archiving, MSN Instant Messenger, browsing with a friend, and more will be covered as time permits. One comprehensive handout will be used for both sessions. Attention America Online (AOL) users: this seminar WILL NOT cover AOL. Continues with Seminar #32 at 2p.m.

Laurel Eiler, RDR, NCRA President

12 Noon - 1:30 p.m.
Conference Luncheon (.1 CEUs)

29 - The Broadway Theater Today -- A Critic's View

Enjoy a delicious lunch and hear from the theater columnist of the NY Post and host of WNET Channel 13's Theater Talk about the Broadway theater today. What makes a show a smashing hit, while others fail? Learn how a show is financed, produced, cast and directed. Hear some behind the scenes anecdotes about today's musicals and dramatic plays and players. Whether you are a Broadway regular or have never been to a Broadway show, you will find this presentation informative and entertaining. Ticket Required.

Michael Riedel, The New York Post, Mr. Riedel's appearance is sponsored by [RealLegal, Inc.](#)

RealLegal

2 p.m. - 3 p.m.

Concurrent Seminars (.1 CEUs)

30 - Realtime Clinic - Punctuation, Etc.

Do you only use commas and periods? Oh, no! There is just so much more to English -- the English language, that is -- that can't be described without using other punctuation. "But they're talking too fast these days," you say? Come and learn basic punctuation, and some other tips and tricks to write it automatically, and learn why our Marianne's motto is "Never write in two strokes what you can write in one."

Marianne A. Cammarota, FAPR, RDR, CRR

31 - Broadcast Captioning: Broadcast Production and Caption Presentation
Learn about the concept of program rundown and its use in local news programming. See a sample rundown and a technical information sheet *À*At-A-Glance. *Ó* Learn about I.D.s and experience an interactive writing exercise using dictation and video. Seminar #7 is a prerequisite.

*Heidi C. Thomas, RPR, RMR, CRR, Special Projects Director, EduCaption;
Lori Wanbaugh, RPR, CRR, President, Real Captions, Inc.*

32 - Improving Your Outlook: E-Mail Can Be Fun! Part II

See seminar #28 for description.

Laurel Eiler, RDR, NCRA President

33 - Courtroom Technology In the Age of Terrorism and Immersive Virtual Reality - An Update

Courtroom technology has continued to develop. Join Fred Lederer and Carol Hill for an update on what court reporters can expect to see in the next few years. Among other matters, they will address: What might we expect to see in terrorism cases? Has evidence presentation and science fiction merged into an almost unbelievable present? What can be done with the court record? The presentation will also include an update on the Courtroom Information Project and what reporters can gain from it.

Fred Lederer, Chancellor Professor of Law and Director, Courtroom 21, William & Mary Law School; Carol Hill, CRR, Courtroom 21 Court Record Manager

3:15 p.m. - 4:15 p.m.

Concurrent Seminars (.1 CEUs)

34 - Litigation Support Workshop - LiveNote

LiveNote's transcript management software is used by over 70% of the top 200 U.S. law firms to view, annotate and search transcripts, and to view electronic deposition exhibits and synchronized digital video. Learn from the experts how to hook up your clients using LiveNote software and how to troubleshoot when necessary. Hear from the experts how your clients put this powerful tool to use and how you can help.

Hal Marcus, Esq., LiveNote, Inc.

35 - Broadcast Captioning: And Now É The News and other Fun Programming

Get specialized tips on weather programming and gather valuable weather- and news-specific briefs and style guidelines. You'll learn about using Web sites for research and experience an interactive writing exercise using dictation and video. Seminar #7 and #31 are prerequisites.

Heidi C. Thomas, RPR, RMR, CRR, Special Projects Director, EduCaption; Lori Wanbaugh, RPR, CRR, President, Real Captions, Inc.

36 - The Successful Reporter/Scopist Team

What are the benefits of using a scopist? How perfect do my notes have to be for a scopist to read them. Both reporters and scopists will find answers to these and other questions in this informative seminar. Learn about the services that scopists perform for the reporter, the secrets of developing a positive professional relationship, and how reporters can find the right scopist for them.

Debbie Leonard, RPR, CRR, AccuScript, Inc.; Michelle Anderson, AccuScript, Inc.

37 - Computer Basics - Windows 95, 98 and 2000

Learning about computers is like learning a new language. Along with the new vocabulary and skills, you will inevitably acquire some new ways of thinking about and interacting with the world. Learn how to maneuver through Windows 95, 98, and 2000 to make your computer work for you.

Becky Stember, IT Administrator, LegalLink, a WordWave, Inc. Company

4:30 p.m. - 5:30 p.m.

Concurrent Seminars (.1 CEUs)

38 - Blue Ribbon Commission on Voice Technology

NCRA's Blue Ribbon Commission on Voice Technology has moved quickly since its inception in August 2002 to gain a greater understanding of current developments in the field of realtime voicewriting. In this session, members of the Blue Ribbon Commission will participate in a moderated discussion

on the current state of voice technology and offer some preliminary findings based on the Commission's ongoing research.

Moderator: Thomas Cunningham, NCRF Trustee. Panel: John J. Prout, Jr. FAPR, RPR; Brian D. DiGiovanna, RPR, CRR, CMRS; Karen Yates, RPR, CRR

39 - Broadcast Captioning: Mastering Caption Presentation

Learn the finer points of captioning presentation. Using the sport of golf as an example, explore general sports numbers, word lists, a sample sports style guide, at-a-glance technical information, and how to use the PGA Web site for dictionary building. Then try your hand at a writing exercise using song lyrics and musical notes and learn how to employ a Realtime Accuracy Evaluation Form. Finally, you'll take on The Equipment Maze: A presentation of the equipment needed for an at-home captioning suite, with a demonstration of audio hook up. Seminar #7, #31 and #35 are prerequisites.

Heidi C. Thomas, RPR, RMR, CRR, Special Projects Director, EduCaption; Lori Wanbaugh, RPR, CRR, President, Real Captions, Inc.

40 - Computer Basics - Windows XP

Learn how Windows XP is more reliable and easier to use than preceding operating systems. See how this XP has improved the manageability and stability of Windows 2000 and the user interface of Windows 95 and 98. You will begin to understand why this operating system is quickly becoming the gold standard for home and business use.

Becky Stember, IT Administrator, LegalLink, a WordWave, Inc. Company

41 - DNA Testimony: What You Need to Know

Popular forensic programs abound on network and cable television. DNA frequently plays a pivotal role in solving fictitious crimes. This is certainly true in real life as detectives and prosecutors rely more often on DNA results to bolster their own cases. Come and find out "once and for all" what the fuss is about. The terminology will be demystified as you hear about some actual cases.

Lydia M. de Castro, Criminalist IV, Department of Forensic Biology, New York City Office of Chief Medical Examiner

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